

SYSTEMS

[/SUPPORT/S/TOPIC/0TO5G00000...](#)

Conducting performance profiles in the performance app

🕒 Jul 21, 2023 · Knowledge

1. Log into your NCCER account and click "Performance Evaluations".

[Launch >](#)



Performance Evaluations

[Assign and conduct performance evaluations.](#)

[Launch >](#)

2. Select/change your program in the upper right corner, if applicable.

Add Manual Entry

3. Click "Start Performance Profile"

New Performance Profile

Conduct an evaluation.

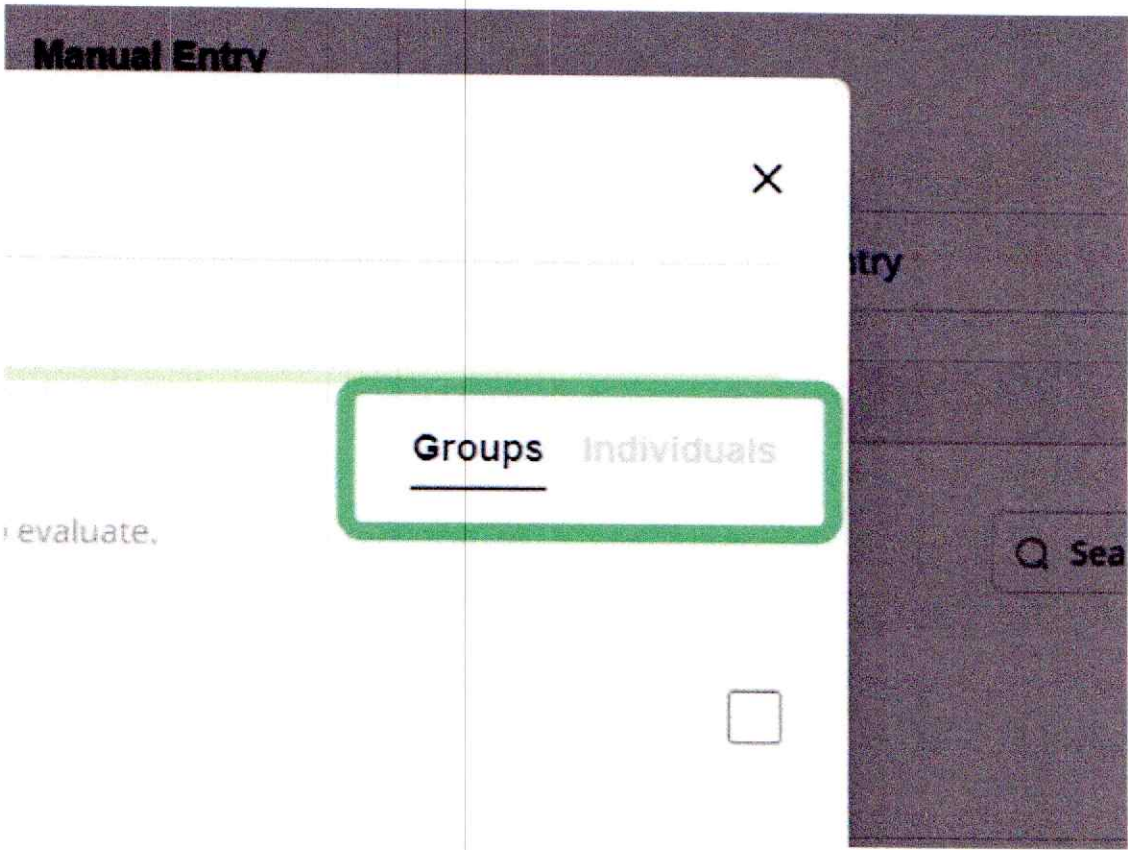
Start Performance Profile →

My Roster · Program Services Testing

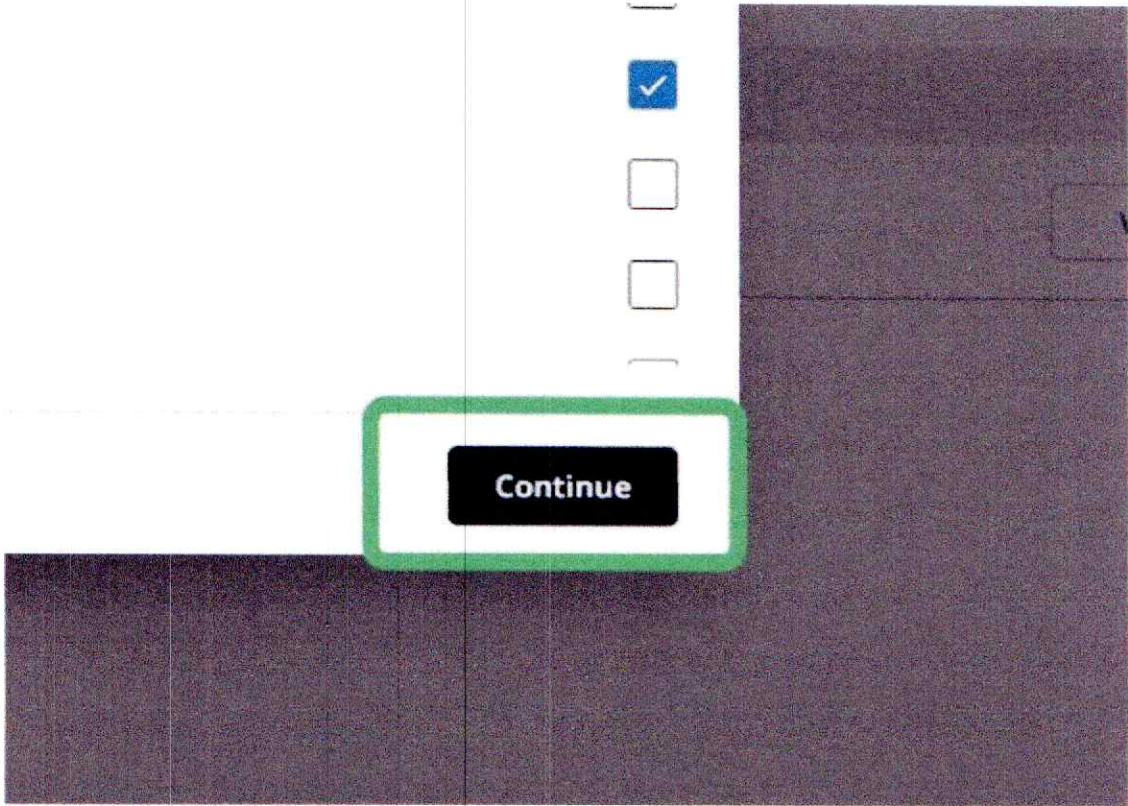
Groups and individuals listed here are eligible for evaluation. Group creation and management are done in the NCCER Learning Platform.

Groups *Individuals*

4. Use the tabs to select "Groups" or "Individuals", then select individuals to assign.



5. Click "Continue"



6. Select a craft for evaluation and click "Continue".

Select Craft

Choose from one of the crafts below that you are qualified to evaluate.

| | | | |
|-----------------------|---------|-----------------------|------------|
| <input type="radio"/> | Drywall | <input type="radio"/> | Electrical |
|-----------------------|---------|-----------------------|------------|

7. Select the level and click "Continue".

Select Craft Level

Choose the level for this evaluation from the options below.

| | |
|-----------------------|-------------------|
| <input type="radio"/> | Drywall Level One |
| <input type="radio"/> | Drywall Level Two |

8. Select a module title and click "Continue".

Select Module

Search modules

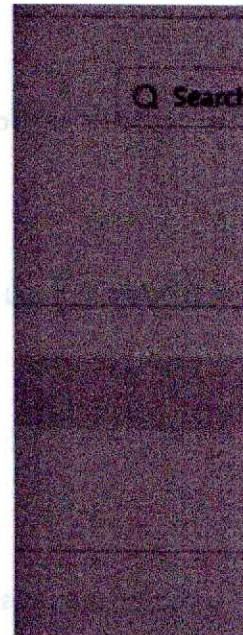
Construction Materials and Methods (45102)

Thermal and Moisture Pr

Drywall Installation (45104)

Drywall Finishing

9. Use the folder structure to select your module edition and click "Start Evaluation".



10. Click "StartTask" to begin the performance evaluation and capturing completion data.

Start Task

11. When all tasks have been completed, click "Submit to NCCER".



Submit to NCCER

Title

Conducting performance profiles in the performance app

URL Name

Conducting-performance-profiles-in-the-performance-app

Systems

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